

**GENERAL FUND REVENUE OUTTURN 2012/13**

<b>Revised Budget £000's</b>		<b>Working Budget £000's</b>	<b>Final Outturn £000's</b>	<b>(Under) / Over Spend £000's</b>
67,523	Adult Services	64,526	64,240	(286)
39,688	Children's Services	39,906	39,983	77
5,533	Communities	4,801	4,341	(460)
22,398	Environment & Transport	23,409	21,887	(1,522)
13,156	Housing & Leisure Services	13,445	13,570	125
4,274	Leader's Portfolio	4,274	3,747	(527)
43,981	Resources	45,219	42,892	(2,327)
<b>196,553</b>	<b>Sub-total (Net Controllable Spend) for Portfolios</b>	<b>195,580</b>	<b>190,660</b>	<b>(4,920)</b>
23,434	Non-Controllable Portfolio Costs	23,434	23,434	0
(168)	Environment Trading Areas	(168)	(139)	29
3,360	Risk Fund	1,202	0	(1,202)
<b>223,179</b>	<b>Portfolio Total</b>	<b>220,048</b>	<b>213,955</b>	<b>(6,093)</b>
	<b>Levies &amp; Contributions</b>			
46	Southern Seas Fisheries Levy	46	31	(15)
43	Flood Defence Levy	43	42	(1)
560	Coroners Service	560	581	21
<b>649</b>		<b>649</b>	<b>655</b>	<b>6</b>
	<b>Capital Asset Management</b>			
12,264	Capital Financing Charges	12,264	11,385	(879)
(25,565)	Capital Asset Management Account	(25,565)	(25,496)	69
<b>(13,301)</b>		<b>(13,301)</b>	<b>(14,111)</b>	<b>(810)</b>
	<b>Other Expenditure &amp; Income</b>			
313	Direct Revenue Financing of capital	313	0	(313)
(882)	Net Housing Benefit Payments	(882)	(878)	4
127	Contribution to Pay Reserve	126	126	0
(121,291)	Non-Specific Government Grants	(122,388)	(122,115)	273
0	Other Expenditure & Income	0	(104)	(104)
(373)	Collection Fund Surplus	(373)	(373)	0
(2,071)	Council Tax Freeze Grant	(2,071)	(2,080)	(9)
436	Open Space and HRA	436	436	0
344	Contingencies	344	0	(344)
<b>(123,397)</b>		<b>(124,495)</b>	<b>(124,988)</b>	<b>(493)</b>
<b>87,130</b>	<b>NET GF SPENDING</b>	<b>82,901</b>	<b>75,511</b>	<b>(7,390)</b>
	<b>Draw from Balances:</b>			
(2,982)	(Draw from) / Addition to Balances (General)	1,808	8,885	7,077
(630)	Draw from Strategic Reserve	(1,191)	(1,191)	0
(313)	To fund the capital programme	(313)	0	313
<b>(3,925)</b>		<b>304</b>	<b>7,694</b>	<b>7,390</b>
<b>83,205</b>	<b>Council Tax Requirement</b>	<b>83,205</b>	<b>83,205</b>	<b>0</b>

**MAIN VARIANCES ON CONTROLLABLE PORTFOLIO SPENDING**

**ADULT SERVICES PORTFOLIO**

The Portfolio has under spent by **£286,100** at year-end, which represents a percentage under spend against the budget of **0.4%**.

**AS 1 – Adult Disability Care Services (adverse variance £5,000)**

**There is an over spend of £740,800 on Nursing, £160,300 on Direct Payments and £619,700 on Domiciliary, offset by an under spend on Residential of £275,700; £500,000 of secured transfer funding for care packages that support people to stay a home and £0.7M of savings from the moratorium on non essential spend across the Portfolio.**

There is an over spend on Nursing of £740,800 which is predominantly due to an increase in numbers of clients and changes to existing packages but also reflects the difficulties being experienced in procuring services at a price historically charged to meet these client needs. In addition, this reflects the increased activity noted at outturn 2011/12. The outturn position reflects the fact that specific budgeted income of £80,000 was not achieved due to a contract having ended and that the maximum reimbursement achievable from a nursing block contract is £67,000 less than previously anticipated.

Direct Payments are over spent by £160,300 that is predominantly due an increase in the number of clients receiving a direct payment and in relation to clients who were previously funded as continuing health care clients.

Domiciliary is over spent by £619,700. However, transfer funding received in 2012/13 of £500,000, has been used to fund the increase in demand on care packages required to support people staying at home which has reduced the headline overspend position for this service activity correspondingly.

In addition, a full review of all expenditure budgets across the Adult Services Portfolio was carried out in line with the moratorium on non-essential spend. The resultant £0.7M reduction in the Portfolio position is being reported within Adult Disability Care Services to offset the over spend in this area. The following table demonstrates the effect of these changes on the equivalent number of units:

	<b>Net Budget</b>	<b>Unit Prices</b>	<b>Budgeted Units</b>	<b>Outturn</b>	<b>Outturn Units</b>	<b>Difference (Units)</b>	<b>Variance to Budget</b>
	<b>£000's</b>			<b>£000's</b>			<b>£000's</b>
Day Care	86.6	£58.43	1,482	46.5	795	(687)	(40.1)
Direct Payments	2,538.3	£11.39	222,853	2,698.6	236,930	14,077	160.3
Domiciliary	4,958.5	£13.69	362,199	5,578.2	407,464	45,265	619.7
Nursing	2,341.2	£66.12	35,408	3,082.0	46,612	11,204	740.8
Residential	4,632.5	£50.13	92,410	4,356.8	86,910	(5,499)	(275.7)
Health Monies	N/A	N/A	N/A	(500.0)	N/A	N/A	(500.0)
Moratorium	N/A	N/A	N/A	(700.0)	N/A	N/A	(700.0)
<b>Total</b>	<b>14,557.1</b>			<b>14,562.1</b>			<b>5.0</b>

## **AS 2 – Learning Disability (adverse variance £612,700)**

**There has been an increase in new clients/changes in client costs. The above variance is after a draw from the Risk Fund of £0.7M.**

A budget pressure arising from the impact of an aging population and new transitional clients was identified as part of setting the 2012/13 budgets. A sum of £0.7M was allowed for within the Risk Fund to meet this pressure which can now be evidenced by an increase in residential activity of £859,100, an increase in spend for Supported Living clients of £475,900 and £54,500 for Day Care. There is an ongoing pressure of £0.6M, after the Risk Fund allocation that will be carried forward from 2012/13 and will need to be addressed in 2013/14.

## **AS 3 – Provider Services City Care (favourable variance £141,600)**

**There were staff savings within City Care First Support (£375,600) offset by additional costs within the internal units (£234,000).**

Some staff resources within the City Care First Support Team, (CCFS) provided support to the Care Closer to Home project. This project is funded from external sources and the level of funding for this element totalled £335,000. This resulted in a reduced cost to CCFS of the same amount. There have been further staff savings because of delays in recruiting to vacant posts. This is offset by an over spend of £234,000 predominantly within the residential homes on staffing which arose from higher than expected levels of agency usage.

## **AS 4 – Adult Disability Commissioning (favourable variance £433,400)**

**Savings within the Supporting People Programme £469,200, offset by reduced income from SCPCT in respect Nursing Care purchased through the BUPA block contracts.**

One off savings of £200,000 have been made within the supporting people programme, as the full year impact of some contracts will not occur until 2013/14. In addition a recurring saving of £269,200 was achieved through early renegotiation of contracts in preparation for meeting 2013/14 savings proposals. The number of voids at Northlands was higher than the budgeted level. SCPCT are contracted to reimburse the Council for the Funded Nursing Care (FNC) cost paid to BUPA based on bed usage only. The level of income not achieved from SCPCT as a result is £48,000.

## **AS 5 – Mental Health Commissioning (favourable variance £129,700)**

### **Contract savings**

There was a delay in implementing various new contract tenders giving one off savings of £75,000 and small general under spends across a number of contracts of £54,700.

## **AS 6 – Administration and Business Support (favourable variance £113,900)**

**Under spends including Staffing of £89,900 and Premises of £16,900.**

The staff savings of £89,900 are mainly due to vacant Business Support Officer posts held vacant pending the outcome of the ongoing Business Support review. There are various premises under spends including rent and rates for leased property totalling £16,900.

## **AS 7 – Substance Misuse (favourable variance £104,800)**

### **Alternative service provision available.**

There was lower than anticipated use of Council funded services due to the availability of alternative services funded by Southern Health Foundation Trust.

## **CHILDREN'S SERVICES PORTFOLIO**

The Portfolio has over spent by **£76,600** at year-end, which represents a percentage over spend against the budget of **0.2%**.

## **CS 1 – Commissioning, Education and Inclusion (favourable variance £954,500)**

**Moratorium on all non essential spend to offset over spends in the portfolio. The above variance is after a draw from the Risk Fund of £218,000.**

A number of expenditure budgets within the Commissioning, Education and Inclusion Division have under spent following action taken to offset over spends elsewhere:

- Commissioning, Performance and Contracts (£842,100 favourable) – There have been general savings on contracts of £200,000 including Aiming High for Disabled Children, Secure Accommodation and Children's Centres. In addition the variance above includes an under spend on 3 & 4 year old nursery placements of £868,000 funded from Dedicated Schools Grant, which will be carried forward into 2013/14.
- Operations and Services (£219,300 favourable) – The under spend is a result of a number of posts, equivalent to 10 FTE, being held vacant within Business Support in preparation to meet savings targets.
- Operations and Services - Transport (£48,600 adverse) – The costs of pupil transport have increased, as a result of the relocation of the Pupil Referral Unit, a shortage of primary school places in some areas and an increase of post 16 pupils qualifying for transport support. All expenditure is in line with the existing policy.

## **CS 2 – School Support (favourable variance £409,300)**

### **Savings in Workforce development expenditure and additional income generation in trading areas**

In line with the savings proposals for 2013/14 the council has reduced the level of financial support for the Early Years Practitioner qualification, based on reducing demand. In addition, a reduction in general workforce development has been secured through integrating all workforce development activity into one place and Inspire has generated more income than forecast from running courses and partnership working with the Isle of Wight.

However there has been a greater than anticipated demand for support for children with Special Educational Needs leading to an adverse variance of £324,300

### **CS 3 – Tier 4 Safeguarding Specialist Services (adverse variance £1,539,300)**

**This budget funds the cost of children taken into care. The number of children currently in care is 1% of the city's child population and the number of children in care has increased by 73, (21%) during the year. A significant amount of the pressure arising from this has been met by an allocation to the budget of £2.3M from the Risk Fund.**

Despite this additional budget allocation, there was an over spend of £1,539,500, as outlined below. The increasing numbers of children having to be taken into care led to an over spend on fostering placements of £536,300, and on residential placements of £661,500. In addition, there were other various over spends, such as special guardianship allowances and care leavers and unaccompanied asylum seekers, totalling £341,500. The Director initiated a Member/Officer review during the year of all placements and the costs for children entering the care system to ensure that they remained appropriate. This review group was also tasked with ensuring that permanency arrangements were appropriate for children, and that they were not remaining in care longer than is necessary.

The over spend on fostering of £536,300 included £242,000 on placements with local authority foster carers, (270 budget versus 320 actual), and £110,400 on supportive lodgings placements.

There has also been an over spend of £154,800 on special guardianship allowances (26 budgeted versus 67 actual). The increasing numbers of lower cost special guardianship allowances has resulted from the conversion of higher cost foster care, resulting in a corresponding cost saving of between £3,000 and £13,000 per placement per annum. Despite this action, the overall number of children requiring a foster placement has continued to rise.

The table below outlines the changes in activity levels for 2012/13:

Service	Daily Rate Range	Client Numbers		
		Jan	Feb	Mar
Fostering up to 18	£20 - £95	323	317	320
Independent Fostering Agencies	£96 - £212	80	83	86
Supported Placements or Rent	£16 - £43	11	11	9
Inter agency fostering placements		2	3	3
Residential - Our House		1	1	0
Residential - Independent Sector	£100 - £660	11	12	11
Secure	£717 - £806	0	0	0
<b>Sub-total: Children in Care</b>		<b>428</b>	<b>427</b>	<b>429</b>
Over 18's	£8 - £78	15	16	16
Adoption Allowances	£1 - £32	91	91	94
Special Guardianship Allowances	£4 - £32	59	60	67
Residence Order Allowances	£6 - £16	17	17	17
<b>Total</b>		<b>610</b>	<b>611</b>	<b>623</b>

#### **CS 4 – Safeguarding Management and Legal Services (forecast adverse variance £161,400)**

**Over spend due to additional legal costs (£488,300) directly attributable to the increasing number of children in care, offset by a contingency provision for additional agency costs that have been incurred within the staffing teams.**

This over spend was due to the unavoidable internal and external legal costs associated with children having to be taken into care. The costs related to court fees, legal expenses and external counsel. The variance has been partially offset by funding from the children's workforce development council for staff training.

### **COMMUNITIES PORTFOLIO**

The Portfolio has under spent by **£460,400** at year-end, which represents a percentage under spend against the budget of **9.6%**.

#### **COMM 1 – Change Programme and Communities (favourable variance £282,100)**

##### **Under spends on salaries and general supplies & services budgets**

The favourable variance is primarily within the Change Programme and Communities teams (£236,000) and reflects a detailed review of all budgets undertaken in-year resulting in the identification of salary under spends from vacant posts and general under spends on supplies and services. As part of the detailed review, any budget under spends identified as being potential ongoing savings were included in the 2013/14 approved budget savings.

In addition it reflects the impact of the in-year moratorium on spend across these budgets.

The £34,500 balance of the under spend is against spending initiatives budgets approved by Council in July 2012. Although planned spend is underway, a number of items will now complete in 2013/14 and a carry forward has therefore been submitted to enable this to happen.

#### **COMM 2 – Regeneration and Skills (favourable variance £182,400)**

##### **Under spends on Regeneration Project Management, the Apprenticeship Grant and the 16-19 Student Bus Ticket Scheme**

The 16-19 Student Bus Ticket Scheme, launched in September 2012 to subsidise termly tickets for two academic years, has under spent by £42,000. A request has been submitted to carry this forward for the scheme for the 2013/14 academic year.

The spending approved by Council in July 2012 provided a budget of £35,000 to support the Pre-Apprenticeship programme for 26 week placements. As some of these placements started in March 2013, a request has been made to carry forward the balance of £15,200.

In conjunction with the above there has also been an under spend on the Young Apprenticeship Programme Grant of £54,500 and a request has been submitted to carry this forward into 2013/14 to consolidate and extend the Pre-Apprenticeship programme.

Capita Property Services fees for Communities & Renewal Partnership have under spent by £38,700; this budget was not required. There is also a saving of £43,800 on Regeneration Project Management due to staff savings and grant income that was not originally anticipated.

## ENVIRONMENT & TRANSPORT PORTFOLIO

The Portfolio has an under spent by **£1,521,500** at year-end, which represents a percentage under spend against budget of **6.5%**.

### E&T 1 – Off Street Car Parking (adverse variance £99,500)

**Parking pressures were identified relating to reduced income of £525,000 and business rates were higher than forecast by £71,400. The above variance is after a draw from the Risk Fund of £525,000.**

There is an adverse variance for off street car parking, which may be attributed to a number of factors such as the continuing economic downturn and the impact on commuters of a rise in fuel prices. In addition, a savings proposal for enhanced income of £70,000 from the use of West Park car park was delayed due to extended consultation. This delivered an approximate saving of £10,000 in the financial year (£60,000 adverse). However, there is a further variation due to the rates demands for off street car parks having increased significantly and being £71,400 adverse compared to the estimate.

### E&T 2 – Itchen Bridge (adverse variance £152,900)

**There is a lower level of income from tolls, mainly due to a decrease in traffic flows as a consequence of the downturn in the economy, and implementation delays of the toll automation with a period of dual running of toll payment methods. The above variance is after a draw from the Risk Fund of £81,000.**

The downturn in the economy has led to a decrease in traffic flows in the City and disruption caused by the automation of toll collection arrangements led to a decrease in toll income of around £81,000 compared to budget. This variance is a draw on the Risk Fund. Proposals to save £95,000 from the automation of toll collection arrangements will not be met in this financial year due to implementation delays and a period of dual running of toll payment methods. Some toll automation project implementation costs, totalling £65,000, have been charged to revenue.

### E&T 3 – Bereavement Services (favourable variance £60,600)

**There is an income shortfall on adult and non-adult cremation fees of £65,000 and increased energy costs. The above variance is after a draw from the Risk Fund of £98,000.**

The 2012/13 cremations income estimate was based on achieving a total of 2,465 cremations, including discounted adult cremations, for the year. However, as with all neighbouring crematorium facilities, a reduction in numbers has been reported and is part of a national downturn in the death rate. In the year there were 2,396 adult cremations in total, an adverse variance of £40,000 based on the proportions of full price and reduced price cremations. In addition, the fees from non-adult cremations were £25,000 adverse compared to the original estimate. There is, therefore, a draw of £65,000 on the Risk Fund.

The unit price for the high pressure gas supplied to the crematorium by British Gas has increased by over 50% and there is an adverse variance of £33,000, which is a draw on the Risk Fund.

The service development to raise additional income from increasing the sale of memorials was only partially achieved resulting in an adverse variance of £47,000 however; other income is £80,000 favourable. In addition, there has been an increase in business rates of £28,000 over and above the amount anticipated and employee costs are £31,000 favourable and building works are £25,000 favourable

#### **E&T 4 – Waste Collection (adverse variance £160,700)**

**There are additional operational refuse collection costs. The above variance is after a draw from the Risk Fund of £83,000.**

There are additional costs for sickness cover for frontline staff of £169,000, reduced from a forecast of £269,000 at the end of December 2012. A new taskforce team to tackle poor attendance issues was established with effect from January 2013. In addition, there are additional fuel costs of £83,000, met through a draw on the Risk Fund. There is additional recycling income of £70,000 and current year savings of £44,000 on the Project Integra budget.

The Service was due to have 18 refuse freighters replaced this year, but this has been delayed and the anticipated cost of approximately £341,000 was not incurred resulting in a saving for the Waste Collection service. However, there were unbudgeted vehicle damage and repairs costs of £120,000 and the Commercial Waste Service is £360,000 adverse, due to adverse trading conditions.

#### **E&T 5 – Highways Contract Management (favourable variance £284,500)**

**There are savings on the street lighting PFI contract and there is a large receipt in respect of third party income from the highways partnership.**

A level of savings on the PFI Street Lighting contract sum was planned and factored in corporately but there are significant savings over and above the originally planned amount of £130,000.

The final position on the highways partnership third party income in respect of the period October 2010 to March 2012, (i.e. the first eighteen months of the contract), has now been finalised. The settlement is a receipt to the Council of £154,400 and a further sum of £87,600 has been agreed provisionally in respect of 2012/13. These amounts have been treated as revenue income for the Portfolio in 2012/13.

There is a £16,600 adverse variance on the contract sum with the highways partner, as the appropriate index for amending the sum was slightly higher than originally estimated. In addition, there are some unbudgeted non-PFI street lighting costs totalling £32,000.

#### **E&T 6 – Travel & Transport (favourable variance £409,600)**

**There is a favourable variance on the Concessionary Fares budget and a shortfall in income on the new bus shelter advertisement contract. The above variance is after a draw from the Risk Fund of £69,000.**

The Concessionary Fares marginal capacity cost claims cost £71,000 for 2011/12, which is in line with the amount budgeted. These claims cost £125,000 for 2012/13, which was not specifically budgeted. However, both the total number of journeys and the average fare were lower than originally estimated and gave rise to a £365,000 favourable variance.

Advertising on the City's bus shelters generates an annual income to the Council, which this year the actual was £282,000. This is £69,000 less than budgeted but is provided for in the Risk Fund.



There is a net favourable variance of £40,000 on staffing, mainly on the School Crossing Service. There is also a favourable variance on additional unbudgeted grant of £25,000 for the “Bikeability” Service and there were savings of £50,000 on grants awarded to third parties.

### **E&T 7 – Planning & Sustainability (favourable variance £399,500)**

**Planning application fees were higher than expected. The above variance is after a draw from the Risk Fund of £96,000.**

Development Control has received £243,800 more income than forecast on planning application income and section 106 fees.

There has been an under spend on Planning Policy of £111,900. There was no expenditure against the Minerals and Waste budget this year, resulting in a saving of £66,200 and expenditure on consultants was £30,000 less than anticipated.

In addition, the cost of purchasing the Council’s element of Carbon Reduction Certificates (CRC) for 2012/13 was £116,900, which has been partially offset by an under spend from last year of £21,100. The net position is covered by provision in the Risk Fund.

### **E&T 8 – Other Variances (favourable variance £780,400)**

**There are a number of other favourable variances, which improve the baseline portfolio position.**

- Directorate & Portfolio Management – There are savings in the cost of senior management of around £116,000 and further savings on directorate business support expenditure of £71,000.
- Highways Management – There are savings of £82,000 in the cost of employees due to staff turnover, and further savings of £100,000 in the cost of revenue funded highways works.
- Regulatory Services (Commercial) – There is additional income and reduced costs, totalling £259,000.
- Waste Disposal – Two years of incinerator profit share have been accounted for in the financial year. This has generated a favourable variance of around £150,000.

## **HOUSING & LEISURE SERVICES PORTFOLIO**

The Portfolio has over spent by **£125,300** at year-end, which represents a percentage over spend against the budget of **0.9%**.

### **HLS 1 – Arts and Heritage (adverse variance £111,300)**

**Over spend on utilities in SeaCity Museum plus shortfalls in income in Tudor House Museum and the Art Gallery. The above variance is after a draw from the Risk Fund of £239,000.**

### Museums service:

- There have been over spends in SeaCity Museum on Geothermal Heating (£101,600) and electricity (£63,700). The energy usage is being examined to determine underlying causes of these significant variances.
- There has been a significant reduction in visitor numbers at Tudor House resulting in a shortfall of entry income of £89,000, hire income of £19,100, shop profit of £18,100 and café profit of £44,700.
- This is partly offset by an under spend of £53,000 on monument repairs.

### Other areas:

- Shortfalls in profits in the Art Gallery shop of £95,600 and the Archaeology Unit of £145,800, have been partially offset by forecast under spends on rent being paid for the collections storage unit at City Industrial Park and a rates rebate for both of the closed venues (Maritime Museum and Gods House Tower).
- Provision for the shortfalls in income in the Art Gallery was made in the Risk Fund.
- Higher levels of income than expected in the Learning, Education and Outreach service of £72,800, due to more school visits than anticipated.

### **HLS 2 – Leisure Client and Events (adverse variance £3,300)**

**Shortfall in income following the closure of Oaklands Pool and an increase in utility costs for the Active Nation contract. The above variance is after a draw from the Risk Fund of £50,000.**

The closure of the Oaklands Pool has led to a £50,000 shortfall in income. There is also a shortfall in annual rental income of £24,000 from the Fountains café since the lease holders left. These shortfalls are offset by under spends on supplies & services, staff costs and savings due to the closure of the Visitor Information Centre along with additional income generated from the Events team.

The Council bears the risk of inflation over and above general inflation for utilities on the Active Nation Sports and Recreation contract. This has amounted to £50,000 for 2012/13 and was provided for within the Risk Fund.

### **LEADER'S PORTFOLIO**

The Portfolio has under spent by **£527,200** at year-end, which represents a percentage under spend against the budget of **12.3%**.

### **LEAD 1 – Legal & Democratic (favourable variance £275,600)**

#### **General under spends**

The favourable variance is due to a combination of factors including salary under spends from vacant posts, general under spends on supplies & services, an increase in Land Charges income and reduced spend on Elections. This favourable position has been partly offset by reduced income and increased costs within Licensing, for which an annual review of fees for 2013/14 is underway.

## **LEAD 2 – Development, Economy & Housing Renewal (favourable variance £162,200)**

### **Under spend on salaries in the Economic Development team and additional income from Markets.**

Four posts are currently vacant in the Economic Development team resulting in a saving of £62,200. In addition, market income has exceeded targets by £56,200 and expenditure funded by PUSH is £15,000 higher than anticipated.

There is also an under spend of £12,700 on the Boat Show. As this event is now fully funded by Southampton International Boat Show Ltd, the Council budget set aside for it was not required.

## **LEAD 3 – Communities, Change & Partnerships (favourable variance £75,400)**

### **Under spends on salaries and general supplies & services budgets in the Communications team**

The favourable variance has arisen primarily from salary under spends from vacant posts following a detailed in-year review of all budgets within the Communications Division. These salary under spends also reflect the review of the Communications function agreed as part of the 2013/14 approved budget savings, with implementation of the revised structure currently underway.

## **RESOURCES PORTFOLIO**

The Portfolio has under spent by **£2,326,900** at year-end, which represents a percentage under spend against the budget of **5.1%**.

## **RES 1 – Central Repairs & Maintenance (favourable variance £1,249,100)**

### **Under spend on planned repairs and maintenance budgets**

A detailed review of the current planned repair and maintenance programme was undertaken in light of the financial controls introduced in year; including a moratorium on non-essential spend. As a result, it was agreed in October that a number of schemes within the programme with an estimated value of £492,000 would no longer be undertaken during 2012/13. This list took into account the potential risks and future impact associated with the deferral of the works and was kept under close review for the remainder of the financial year.

Full Council has agreed to automatically carry forward any surplus/deficit at year-end subject to the overall financial position of the Authority. There is an agreed list of planned projects totalling £490,600 that will need to slip into 2013/14 to enable the works to be undertaken at the most appropriate time of year to avoid disruption. Further to this, an agreed sum of £200,000 was due to be spent during the year on Sembal House repairs, in conjunction with major capital works to the building, to manage the work in a more planned and efficient manner. As the capital works have slipped, these repairs will also need to slip into the new financial year. It is therefore requested that £690,600 be carried forward.

The remaining under spend of £66,500 relates to the reactive repairs budgets and given the current financial position it is recommended that the remainder of the general under spend be added to General Fund balances.

## **RES 2 – Portfolio General (favourable variance £515,700)**

### **Under spends on salaries and general supplies & services budgets**

The favourable variance reflects a detailed review of all budgets undertaken in-year across the Portfolio resulting in the identification of salary savings from vacant posts and general savings on supplies and services. In addition, it reflects the impact of the in-year moratorium on spend.

As part of the detailed review, any savings identified as being potential ongoing savings were included in the 2013/14 approved budget.

## **RES 3 – IT Services (favourable variance £152,400)**

### **Saving from rationalisation of IT equipment**

The favourable variance has arisen from the managed rationalisation of PCs across the authority.

## **RES 4 – Property Services (favourable variance £284,800)**

### **Rate and Utilities under spends within Civic Buildings**

The favourable variance has arisen due to the receipt of one-off rate refunds during the year, together with under spends on utilities costs. These have arisen due to the planned vacation of the Civic Centre to enable essential building works to be undertaken as part of the Accommodation Strategy.

## **RES 5 – Property Portfolio Management (favourable £124,900)**

### **Reduction in expenditure on Investment Properties**

The favourable variance has arisen within the Investment Properties account and primarily relates to a back-dated rates liability no longer payable on a property within the investment portfolio.

**CARRY FORWARD REQUESTS**

Carry forward requests will be considered for approval if they are for already approved, one off schemes, which were not completed in year (i.e. re-phasing of one-off spend) and if there are insufficient funds available in the forthcoming year.

The carry forward requests received, relating to the 2012/13 outturn position total £235,700 and are as follows:

**COMMUNITIES PORTFOLIO**

**Post 16 Transport Partnership – £42,000**

The funding for the 16-19 Student Bus Ticket Scheme launched in September 2012 has under spent by £42,000. It is requested that this money be carried forward to fund ticket subsidies, and to enable the scheme to run for the academic year 2013/14.

**Pre-Apprenticeship Programme– £15,200**

Funding for this scheme was added as part of the Mini Budget, to support a 26 week placement programme in partnership with PUSH. There is an under spend in the area as a number of new placements were started later in the financial year than anticipated and so it is requested that the balance of £15,200 be carried forward to fund these in 2013/14.

**Young Apprenticeship Programme –£54,500**

The Young Apprenticeship Programme had an unspent balance of £54,500 at year end and has been superseded by the Pre-Apprenticeship Programme, which has funding for one year. It is requested that the balance be carried forward into 2013/14 to allow the consolidation and expansion of the Pre-Apprenticeship Programme.

**Change Programme – New Initiatives – £34,500**

A number of spending initiatives totalling £60,000 were approved by Council as part of the Mini Budget in July 2012. These planned initiatives are underway although some will now complete in 2013/14. This covers the one-off spend on the Fairness Commission (£10,000), Community Cohesion (£10,000) and the balance remaining on Joined up Enforcement (£14,500). It is therefore requested that the balance of £34,500 be carried forward into 2013/14 to enable completion of these initiatives.

**ENVIRONMENT & TRANSPORT PORTFOLIO**

**Parking Initiatives – £25,000**

A carry forward of £25,000 is requested to fund one-off costs relating to the implementation of new car parking charges, which will not be incurred until April 2013. A budget of £40,000 had been approved for this spending initiative in the July 2012 Mini Budget.

### Road Safety – £34,500

A carry forward of £34,500 from the 2012/13 Transport Policy budget to undertake road safety promotional activity in 2013/14 is requested.

Contributions were made to the Safer Road Partnership in prior years, which have only recently been refunded, in part, following the end of the partnership arrangements in 2010/11. The manager had drawn up plans to use the refund for a campaign to promote 20 mph limits in residential areas and for other road safety campaign activity, including the design of a mutual respect campaign for road users. Although initial feasibility work has been carried out for the 20 mph limit, in consultation with the Cabinet Member, it was not considered prudent to commit to the pilot scheme until the refund had been received. It is now proposed to undertake public consultation and promotion of the scheme in 2013/14, subject to the carry forward request being approved.

### Planning Policy – £15,000

Within Planning Policy, £15,000 has been allocated to fund a study of the provision for travellers in the city. This study is carried out by Housing and has so far been delayed. There is no budget for this in 2013/14 so a carry forward request is being made for £15,000 as it is a statutory requirement to carry out the study.

### Enforcement – £15,000

Planning Enforcement were given an increase in their budget to employ a Temporary HMO Enforcement Officer for 12 months. It proved difficult to find a suitable candidate for the role, which delayed the appointment until November 2012. The post is proving highly effective in tackling the backlog of HMO enforcement cases and so it is requested that £15,000 be carried forward to fund the post for seven months in 2013/14.